



Special Educational Needs Report

About this report

This report is designed to answer some of the most frequently asked questions about our academy policies and provision for children with Special Educational Needs and Disabilities. We will review and update this information regularly to reflect changes and feedback. The date for the next annual review of this report is September 2026.

If you need any more information, please see our SEND Policy or contact our SENCO's:

Louth Eastfield Infants and Nursery Academy - Mrs Sarah Robertson on 01507 603776

Lacey Gardens Junior Academy –Miss Karen Sheeran on 01507 602082

LaceyField SEND Governor - Ann Thomas

Ethos

The Governing Body and staff of LaceyField (Eastfield Infants and Nursery Academy and Lacey Gardens Junior Academy) are committed to providing an appropriate, inclusive and high quality education to all our children. We believe that all children, including those identified as having special educational needs and/or disabilities (SEND) have an entitlement to a broad and balanced academic and social curriculum, that is accessible to them and that they should be fully included in all aspects of academy life. We aim to give every child the very best chance to succeed by removing barriers to learning and preparing them for a happy and successful future. We aim to foster a sense of community and belonging and to offer new opportunities to learners, taking into account their needs and experiences. We want our children to believe in themselves!

We recognise that pupils learn at different rates and that there could be factors affecting achievement, including ability, emotional state, wellbeing, age and maturity. We understand that many pupils, at some time in their journey at our academy may experience difficulties. This may affect their learning and we recognise that these may be long or short term.

Please click on the link below for information on the Code of Practice for Special Educational Needs and Disabilities (SEND).

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/398815/SEND_Code_of_Practice_January_2015.pdf

What is our policy for the identification and assessment of pupils with a SEND?

We aim to identify any special educational needs and disability as early as possible. The decision to place a child on the SEND register is always made in discussion with the class teacher, teaching assistants, Senco with parents/carers and relevant professionals. The best interests and wellbeing of the child are paramount. When considering if a child needs SEND support we take into account:



- The pupil's previous progress and attainment
- The teacher's assessment and experience of the pupil
- The pupil's development in comparison to their peers and national data
- The views and experience of parents/Carers
- The pupil's own views
- Specialist assessment and advice from external support services, where appropriate
- The pupil's attendance rates at school over time.

External Agencies the Academy may ask for support

We work in partnership with a variety of other agencies to help us provide the best outcomes for children and their families. Referrals to an external partnership are usually made by the SENCO after discussion with parents and colleagues. The SENCO will also signpost parents and colleagues to any workshops or training external partnerships are offering.

Education	Health	Family Support
Lincolnshire County Council SEND Team Specialist Teaching Team (STT) Working Together Team (WTT) Sensory Education Support Service (SEST) Behaviour Outreach Support Service (BOSS) Pupil Re-Integration Team (PRT) Healthy Minds Lincolnshire Educational Psychologist (EP) Physical Disabilities Outreach Team Early Support & Care Coordination (ESCO) Learn SEND Hub Portage	Children and Young People's Nursing Team Health Visitor Physiotherapist Occupational Therapist Health Visitor Team Child Adolescent Mental Health Service (CAMHS) Local GP's Specialist Nurse Trainer Community Paediatrics Speech and Language Therapy (SALT)	Children's Services Early Help Workers Early Help Consultants Young Carers Youth Offenders Family Action Safer Families in Lincolnshire Voiceability (Advocacy) Children and Family Court Advisory and Support Service (CAFCASS) Police Family Group Conferencing (FGC)

What is the procedure for making provision for pupils with SEND?

The majority of our pupils with SEND have their needs met as part of high quality teaching. This may include teachers adapting learning to enable all children to have access to the curriculum. In some cases, group intervention and or personalised learning plans will be provided. If a pupil is identified (through the assessment process) as having special educational needs their teacher and SENCO will consider relevant information to determine the support required to remove barriers to learning. Where additional provision for SEND is in place staff will liaise with the child and their family. LaceyField follow the Graduated Approach. (Assess, Plan, Do, Review)

Step 1: Quality First Teaching. Need identified by Class Teacher/ Professional/ Parent	Assess	Plan	Do	Review
	Formative/summative assessments show that a child is not making progress or is finding an area of learning difficult. The barrier to learning will fall under one of four categories; Cognition and learning Sensory or physical Communication and interaction Social, emotional or mental	The class teacher will differentiate planning as a means of removing the barriers to learning.	Differentiation could be done in a number of ways including; Pre and post learning Differentiated task Adult support Specialised resources Peer support Prompts and frameworks	Use formative and summative assessments to evaluate the impact of the differentiation. This will be discussed at pupil progress meetings.

Has the child made better than expected or at least expected progress? If yes, then continue at the current level as long as is necessary. If no, move onto step 2.

Step 2: Cause for Concern form completed (following the Graduated Approach.)	Assess Formative/ summative assessments show that a child is not making progress or is finding an area of learning difficult. The barrier to learning will fall under one of four categories; Cognition and learning Sensory or physical Communication and interaction Social, emotional or mental	Plan The Cause for Concern form will be discussed by the Senco and the class teacher and appropriate interventions will be put into place, if necessary. Parents informed by Class Teacher at that stage.	Do Interventions will begin and differentiation in the classroom will be evaluated and developed with the inclusion team.	Review Use formative and summative assessments to evaluate the impact of the interventions and differentiation. This could also be done at pupil progress meetings
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Has the child made better than expected or at least expected progress? If yes, then continue at the current level as long as is necessary. If no, move onto step 3.

Step 3: SEND Support A Personalised Support Plan and/ or outside agency support will be implemented	Assess A request for outside agency assessment and/or support may be requested at this stage. The following services may be utilised; Specialist Teaching Service Educational	Plan A personalised SEND Plan will be created by the class teacher and senco and shared with parents at a review meeting. These are held at a minimum of three times a year.	Do The SEND Plan, any further interventions and differentiation will be implemented for another cycle. At this level there may be targeted staff training and support.	Review Use formative and summative assessments to evaluate the impact of the SEND Plan, interventions and differentiation. A SEND Review will take place
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	Psychologist Working Together Team. Portage Young Person's Nursing Team. Speech and Language Support. Community Paediatrics			with parents and may involve outside agencies.
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Has the child made better than expected or at least expected progress? If yes, then continue at the current level as long as is necessary. If no, review and implement another cycle of support before moving onto a request.

Request for Education Health and Care Plan	Assess Any request for an Education, Health and Care Plan Needs Assessment will be discussed with parents and relevant agencies. If all in agreement the Senco will complete relevant paperwork.	Plan EHC Plan	Do EHCP implementation	Review Annual Review with the Local Authority (LA) Termly reviews within the school.
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*For our youngest pupils within our Academy (Nursery) additional support could be provided through the Early Years Inclusion Funding Pathway.

Referral for an Education, Health and Care Plan (EHCP)

If a child has lifelong or significant difficulties, they may undergo a Statutory Assessment Process which is usually requested by the academy but can be requested by a parent. The request is made via the EHC HUB (<https://ehchub.lincolnshire.gov.uk/>) This will occur when complexity of need or a lack of clarity around the needs of the child are such that a multi-agency approach to assessing that need, planning provision and identifying resources, is required. The decision to make a referral for an EHCP will be taken at a SEND Review. The



application for an Education, Health and Care Plan will combine information from a variety of sources including:

- Parents
- Teachers
- SENCO
- Education Professionals
- Social Care
- Health professionals

Information will be gathered relating to the current provision provided, action taken, and possible outcomes / targets to be set. A decision will be made by a group of professionals from education, health and social care as to whether or not the child is eligible for an EHCP. Parents have the right to appeal against a decision not to initiate a statutory assessment leading to an EHCP. Further information about EHCPs can found via the SEN Local Offer on Lincolnshire.gov.uk

How does the Academy evaluate the effectiveness of its provision for SEND?

The quality of teaching is the most important factor in ensuring all pupils make progress. We regularly review the quality of teaching in the school and ensure that teachers are able to identify how individual children learn best and what support they need.

We test the effectiveness of our SEND provision by checking pupil progress, to see if the agreed goals and outcomes for a pupils are being met. The teachers work with the SENCO, their parents and the child to make sure any SEND support is adapted or replaced by another approach if it is not being effective.

The SENCO and the Senior Leaders of the Academy report regularly to Governors on the quality of SEND provision and the progress towards outcomes being made by pupils with SEND. Governors also consider the attainment data for pupils with SEND and compare it with the progress of other pupils and the progress of pupils with SEND nationally.

This helps to ensure that the approaches used are based on the best possible evidence and are having the required impact on the progress and life chances for our pupils.

SEND questionnaires are shared with pupils, parents and staff at least once per year, these are reviewed and any action points are implemented.

What are the academy's arrangements for assessing and reviewing the progress of pupils with SEND?

Every pupil in the academy has their progress reviewed regularly and this information will be shared with both parents and pupils. We provide an annual report to parents on their child's progress, normally at the end of the academic year.

Where a pupil is receiving SEND support, we provide review meetings on a termly basis. Some pupils with SEND may have reviews that are more frequent if they are required. Reviews involve the pupil, the family and other professionals where this is appropriate.

SEND Reviews are used to:

- Discuss what is working well and not working well
- Find out if the provision has been delivered as planned as had the desired impact



- Review the pupil's progress towards meeting their goals and longer-term outcomes
- Discuss and agree clear outcomes for the future and update the personalised support plan (PSP) if necessary
- Discuss and agree future support needed
- Share advice and information on the things that parents can do at home to reinforce or contribute to their child's progress
- Identify the actions needed to meet the agreed outcomes, the responsibilities of the parent, the pupil, the academy, the local authority and other partners.

How does the academy adapt the curriculum and learning environment for pupils with SEND?

We are committed to meeting the needs of all pupils including those with SEND. We have a duty not to directly or indirectly discriminate against pupils with SEND. We make all reasonable adaptations to the curriculum and the learning environment to make sure that pupils with SEND are not at a substantial disadvantage compared with their peers. We work closely with families and partners to determine what pupils with SEND might need before they start with us and what adjustments we might need to make. We discuss with families what we can do to adapt the curriculum and/or the academy environment and to obtain additional resources and support.

What expertise and training do the academy staff have in relation to SEND?

We are committed to developing the ongoing expertise of our staff. We have several professionals within our academy who have a high level of expertise and training in SEND. We have the current expertise in our academy:

Working memory

Attachment disorder

Portage Course.

Makaton training

ElkanTraining

Precision Teaching Training

Teaching English as a foreign language

Paediatric first

Epipen training

Training on administering Bucal Cavity Medicine for Epileptic Children

Tier 1, 2, 3 Making Sense of Autism.

Team Teach

Attachment Training



That equipment and facilities are available to support pupils with SEND?

As previously stated, for all children quality first teaching, including pre and post teaching, is the initial and most powerful tool to accelerate progress. Alongside intervention programmes, we use a range of resources to support children with SEND.

To support your child at school we offer

- Changing facilities and shower area at Louth Eastfield Infants, ramps to the playgrounds on both sites.
- We also follow programs set by the Speech and Language Therapist, physiotherapy department and occupational therapy for individual children.
- The Elkan trained TA supports the work of Speech and Language and those children who have Language and Communication needs.
- Some of our staff are Makaton trained.
- Consideration is made to the classroom layout and the use of IT to support the children's needs.

Learning outside the classroom

At the Eastfield Academy we actively encourage outside learning for all children. All children will have opportunities to use the wider grounds and the courtyards in the school.

At both Academies educational trips and after school activities are open to any child within the stated age range.

Pupils with medical needs

If a pupil has a medical need then a detailed care plan is compiled with the support of the relevant medical professionals in consultation with parents/carers. These are discussed with staff working with the pupil. Where necessary and in agreement with parents/carers medicines are administered in school. Both academies have received training in using epipens and administering Bucal Cavity Medicine for Epileptic Children. In the school there are paediatric first aiders/general first aiders in all the year groups and these staff are on duty on playgrounds during lunch and playtime breaks.

What are the arrangements for consulting and involving parents of pupils with SEND in their child's education?

At both Academies we believe that a close working relationship with parents is vital in order to ensure:

- Early and accurate identification and assessment of SEND leading to appropriate intervention and provision.
- Continuing social and academic progress of children with SEND
- Personal and academic targets are set and met effectively.
- Parents are invited to attend meetings with external agencies regarding their child, and are kept up to date and consulted on any points of action drawn up in regards to the provision for their child.



What are the academy's arrangements for supporting pupils with SEND when they join the academy or leave the academy?

Every transition at the academy is planned carefully. The EYFS Leader organises and plans for the transition between each phase of the EYFS to ensure the child makes a smooth transition. The EYFS Leader and the KS1 leader liaise to plan the transition of F2 pupil to Key Stage 1 in order to ensure every child is prepared to access the National Curriculum.

Across the academy transition, meetings take place to share information for every child each year. Opportunities are given throughout Year 2 for pupils to develop good relationships with the Junior School. The transition from Year 2 to Year 3 is carefully planned and meetings are held between Eastfield Academy and the Junior Academy to ensure information is shared so that children get the very best start to Key Stage 2. For children who need additional support during transition, additional visits, meetings with parents and observations in the child's current setting are organised.

All Mid-year admissions (parents/carers and children) are invited into the academy to meet staff and familiarise themselves with the setting. Academy staff will then contact the previous setting to obtain all pupil records. For children with SEND, the SENCO will contact the previous settings by telephone and may visit to receive additional information about how best to meet the needs of the child.

Where can I find more information about SEND services in Lincolnshire?

There are support groups around the county which cover a range of needs.

- In Louth there is a Children's Centre (01507 607087) situated at Louth Eastfield Infants which can provide support and help for children.
- ESCO (Early Support Coordination) the service is parent led and it helps them to coordinate all the professionals involved with your children.

National Organisations

There are also links to other SEN websites below:

www.barnardos.org.uk – information for parents around Special Educational Needs advice.

www.ipsea.org.uk – information for parents around Special Educational Needs advice.

www.specialneedsjungle.com – general resources for parents around Special Educational Needs advice.

www.talkingpoint.org.uk – site to support parents and children with speech and language difficulties.

www.cerebralpalsy.org.uk – site to support parents and children with cerebral palsy.

www.ehlers-danlos.org – site to support parents and children with ehlers danlos.

www.autism.org.uk – site to support parents and children with autism.

www.ADHDfoundation.org.uk – site to support parents and children with ADHD.

www.dyspraxiafoundation.org.uk – site to support parents and children with dyspraxia.

www.bdadyslexia.org.uk – site to support parents and children with dyslexia.

www.downs-syndrome.org.uk – site to support parents and children with downs syndrome.

www.rnib.org.uk – site to support parents and children with sight difficulties.

www.ndcs.org.uk – site to support parents and children with hearing difficulties.

www.youngminds.org.uk – site to support children with social, emotional and mental health difficulties