



Eastfield Infants' and
Nursery Academy
Lacey Gardens
Louth
LN11 8DQ
01507 603376
@LaceyFieldLouth

Lacey Gardens
Junior Academy
Lacey Gardens
Louth
LN11 8DH
01507 602082

31st August 2021

Start of year letter 2021/22

Dear parents and carers,

I hope that all of our LaceyField families have had a wonderful summer. The staff team can't wait to welcome everyone back on 2nd September. This letter reiterates all of the information that was in the end of year letter, including details of reopening.



This letter has been written to outline the organisation of the academy from September. We have worked with children, families and staff to meet everyone's needs and listen to everyone's voices. We are working with the Government guidance for after Step 4. This can be found at the following link:

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/schools-covid-19-operational-guidance>. Here is a link to the video letter that was made in July:

https://drive.google.com/file/d/1k8KJ_Q_5oQYn4qKM6Kk1eS_9YRZq21wv/view?usp=sharing

Attached to this post is a document that outlines what to do if we get confirmed cases and a summary risk assessment.

Government systems of control

The following have been outlined by the government as control measures that should continue to be in place from September.

You should:

1. Ensure good hygiene for everyone
2. Maintain appropriate cleaning regimes
3. Keep occupied spaces well ventilated
4. Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19

Day to day operational information (including contact tracing)

The following information outlines some of the operational procedures when we return in September:

- All rooms to be well-ventilated
- Children, families and staff who have tested positive for COVID-19 should self-isolate:
<https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-and-treatment/when-to-self-isolate-and-what-to-do/>
- Bubbles will no longer operate
- Assemblies will resume
- Lunch will resume being served for all pupils in the hall
- The one-way system around the academy will cease
- Educational visits will resume as part of the LaceyField curriculum offer
- Busy Bees breakfast and after school club will return to one group (see below for more information)
- Settings will only need to do contact tracing up to Step 4. From Step 4, close contacts will be identified via NHS Test and Trace and education settings will no longer be expected to undertake contact tracing
- Face coverings will be personal preference
- Asymptomatic testing will continue for staff
- Academies are required to have an outbreak management plan. Should we be deemed an area of outbreak, we will revert to the previous organisation of the academy and risk assessment measures. Should this happen, a detailed letter will be sent to parents.



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Start and end of day

Below you will find revised start and finish times. We have taken feedback from families on the times that were proposed and adapted them accordingly. We are continuing to stagger times between the two sites to allow families to get between the sites for pick up and drop off of more than one child. The times can be found below:

Group	Start	Finish
Nursery	8.45am	3.15pm
EYFS	8.55am	3.25pm
KS1	8.50am	3.20pm
KS2	8.45am	3.15pm

Drop off and pick up points

Group	Entrance and exit
Nursery	Nursery gate
EYFS	All families will be given a letter during stay and play sessions to outline drop off and pick up points
KS1	Classroom fire doors
Year 3	Mrs Williams: double doors next to her classroom (opposite Infant office) Mr Reynolds and Miss Gray: Double doors near year 4 corridor There will be signs on doors and staff available to direct on the first few days
The rest of KS2	Classroom fire doors
Busy Bees	Via Eastfield main entrance

Busy Bees

Busy bees will return to a full timetable. Breakfast Busy Bees will run from 8am- the start of the school day at a cost of £2.00. After-school Busy Bees will run from the end of the school day until 6pm at a cost of £6.00. Both of these wrap around provisions will operate from the infant hall (Eastfield). Busy Bees will resume operation on 6th September and information on how to book will be released very soon.

Just get in touch...

As I stated in the letter in July, we are striving to achieve a 'done with' culture where children, families and staff feel heard and have a sense of belonging. We really want LaceyField to feel like family. If ever you have questions, queries or worries, please just get in touch. There is never a problem that can't be solved together.

We look forward to seeing everyone on Wednesday 2nd September for an incredible year of learning.

Emma Beveridge
Executive Principal